

<b>OVERVIEW</b>		
<b>Item/Category</b>	<b>Vendor</b>	<b>Price</b>
<b>Venue</b>	Lincoln Center	\$39,616.34
<b>Catering</b>	CxRA	\$35,048.00
<b>Gift Bags</b>	Various	\$17,021.00
<b>Decor</b>	Various	\$39,082
<b>Travel</b>	Various	\$16,346.16
<b>Hotels</b>	Empire Hotel & Mandarin Oriental	\$100,180.00
<b>Press Kits</b>	CustomInk, <a href="http://EnamelPins.com">EnamelPins.com</a>	\$1,108.60
<b>Event Security</b>	Lincoln Center	\$1,616
<b>Branding</b>	Various	\$5,851.52
	<b>Total:</b>	<b>\$255,869.96</b>

Item	Vendor/Store	Price	# of Items	Link	Total Costs	Notes
<b>Venue:</b>						
Stanley Kaplan Penthouse	Lincoln Center	\$18,000	n/a	<a href="https://yourevent.lincolncenter.org/venues/stanley-h-kaplan-penthouse/">https://yourevent.lincolncenter.org/venues/stanley-h-kaplan-penthouse/</a>	\$18,000.00	
Och Foyer + Morgan Stanley Lobby	Lincoln Center	\$20,000.00	n/a	<a href="https://yourevent.lincolncenter.org/venues/Och-Foyer-Morgan-Stanley-Lobby/">https://yourevent.lincolncenter.org/venues/Och-Foyer-Morgan-Stanley-Lobby/</a>	\$20,000.00	
Event Security	Lincoln Center	\$24.49/hour	6 staff, 11hrs	<a href="https://www.lincolncentercampus.com/tenant-handbook-new/building-services/security#:~:text=Lincoln%20Center%20provides%2024%2F7.answer%20questions%20and%20direct%20visitors.">https://www.lincolncentercampus.com/tenant-handbook-new/building-services/security#:~:text=Lincoln%20Center%20provides%2024%2F7.answer%20questions%20and%20direct%20visitors.</a>	\$1,616.34	<a href="https://www.genetec.com/customer-stories/lincoln-center">https://www.genetec.com/customer-stories/lincoln-center</a> <a href="https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=7421b050-ddd7-4ade-98d4-ab789c0e7a2f&amp;cclid=19000101_000001&amp;jobid=410053&amp;lang=en_US">https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=7421b050-ddd7-4ade-98d4-ab789c0e7a2f&amp;cclid=19000101_000001&amp;jobid=410053&amp;lang=en_US</a> Staff will rotate to follow typical shift hours
<b>Venue Total:</b>					<b>\$39,616.34</b>	
<b>Travel:</b>						
Car Service from LaGuardia & Newark	Blacklane	\$308.31/hour	3, 3hrs each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$2,774.79	First Class - Mercedes-Benz S-Class or similar
Car Service to LaGuardia & Newark	Blacklane	\$308.31/hour	3, 3hrs each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$2,774.79	First Class - Mercedes-Benz S-Class or similar
Car Service to Red Carpet	Blacklane	\$308.31/hour	5, 1hr each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$924.93	First Class - Mercedes-Benz S-Class or similar
Car Service from Reception	Blacklane	\$308.31/hour	5, 1hr each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$924.93	First Class - Mercedes-Benz S-Class or similar
Car Service for Talent based in NYC to Hotel	Blacklane	\$308.31/hour	2, 3hrs each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$1,849.86	First Class - Mercedes-Benz S-Class or similar
Car Service for Talent based in NYC from Hotel	Blacklane	\$308.31/hour	2, 3hrs each	<a href="https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506">https://www.blacklane.com/en/bookings/request/transfers/service_class/?booking_id=a34abb55-e593-47f8-9886-bda3a27e9506</a>	\$1,849.86	First Class - Mercedes-Benz S-Class or similar
Flight to NYC (Finn Wolfhard)	Air Canada	\$1,456	1	<a href="https://www.aircanada.com/booking/us/en/aco/availability/ow/outbound">https://www.aircanada.com/booking/us/en/aco/availability/ow/outbound</a>	\$1,456.00	Business Class (highest level on Canadian Airlines)
Flight to NYC (Millie Bobby-Brown)	United Airlines	\$229	1	<a href="https://www.united.com/en/us/traveler/choose-travelers?cartId=F802F5B9-CEE0-45A5-A9C9-08DD4821F633&amp;tqp=R">https://www.united.com/en/us/traveler/choose-travelers?cartId=F802F5B9-CEE0-45A5-A9C9-08DD4821F633&amp;tqp=R</a>	\$229.00	First Class
Flight to NYC (Gaten Matarazzo)	American Airlines	\$414	1	<a href="https://www.aa.com/booking/your-trip-summary?sid=950af9ad-d6f7-4199-873c-6375dc39b322">https://www.aa.com/booking/your-trip-summary?sid=950af9ad-d6f7-4199-873c-6375dc39b322</a>	\$414.00	Premium/First Class
Flight from NYC (Finn Wolfhard)	Air Canada	\$2,456	1	<a href="https://www.aircanada.com/booking/us/en/aco/availability/ow/outbound">https://www.aircanada.com/booking/us/en/aco/availability/ow/outbound</a>	\$2,456.00	Business Class (highest level on Canadian Airlines)
Flight from NYC (Millie Bobby-Brown)	United Airlines	\$229	1	<a href="https://www.united.com/en/us/traveler/choose-travelers?cartId=D8C6C5BB-D1BF-404D-8C01-5F65A6EB933E&amp;tqp=R">https://www.united.com/en/us/traveler/choose-travelers?cartId=D8C6C5BB-D1BF-404D-8C01-5F65A6EB933E&amp;tqp=R</a>	\$229.00	First Class
Flight from NYC (Gaten Matarazzo)	American Airlines	\$463	1	<a href="https://www.aa.com/booking/your-trip-summary?sid=29e3ddcd-3317-4811-bc16-24423beaf5d3">https://www.aa.com/booking/your-trip-summary?sid=29e3ddcd-3317-4811-bc16-24423beaf5d3</a>	\$463.00	Premium/First Class
<b>Transportation Total:</b>					<b>\$16,346.16</b>	
<b>Hotel:</b>						
The Empire Hotel (staff)	The Empire Hotel	\$518/Night	2 nights, 5 rooms	<a href="https://www.empirehotelnyc.com/?utm_source=google&amp;utm_medium=cpc&amp;utm_content=&amp;utm_campaign=ENY01-Empire-Hotel-New-York-PMTG-OMSH-S-30656-40996&amp;qad_source=1&amp;gclid=CjwKCAiAmMC6BhA6EiwAdN5iLc-VbalhzVF-DGSidgO1MpB0vZp8zpkXWh_pAtjo9d5QnJAhLbvdlRoCVCAQAvD_BwE">https://www.empirehotelnyc.com/?utm_source=google&amp;utm_medium=cpc&amp;utm_content=&amp;utm_campaign=ENY01-Empire-Hotel-New-York-PMTG-OMSH-S-30656-40996&amp;qad_source=1&amp;gclid=CjwKCAiAmMC6BhA6EiwAdN5iLc-VbalhzVF-DGSidgO1MpB0vZp8zpkXWh_pAtjo9d5QnJAhLbvdlRoCVCAQAvD_BwE</a>	\$5,180.00	
Mandarin Oriental, New York (Talent)	Mandarin Oriental, New York	\$9,500/Night	2 nights, 5 rooms	<a href="https://www.mandarinoriental.com/en/new-york/manhattan/stay">https://www.mandarinoriental.com/en/new-york/manhattan/stay</a>	\$95,000.00	
<b>Hotel Total:</b>					<b>\$100,180.00</b>	
<b>Full Travel/Venue/Hotel Sum:</b>					<b>\$200,360.00</b>	
			\$39,616.34			
			\$100,180.00			
			\$16,346.16			
			\$156,142.50			

**CATERING**

**CxRA Catering Total: \$35,048**

**Service and Additional Charges:**

Wait Staff: \$4,000

Setup & Breakdown: \$2,000

Tax and Gratuity: Estimated at 20% of the total cost = \$7,008

Item	Price	# of Items	Total	Notes
<b>Drinks:</b>				
Open Bar	\$20 per person	120 guests	\$2,400	
Specialty Drinks	\$12 per drink	240 servings	\$2,880	
<b>Small Bites:</b>				
Seared Wagyu	\$12 per piece	120 pieces	\$1,440	
Broccoli Satay	\$8 per piece	120 pieces	\$960	
Cauliflower Wonton	\$8 per piece	120 pieces	\$960	
Grilled Cheese	\$10 per piece		\$1,200	
<b>Chef Carts:</b>				
Lioni Burrata	\$12 per serving	120 servings	\$1,440	
Trofie Pasta	\$14 per serving	120 servings	\$1,680	
Smashed Avocado	\$10 per serving	120 servings	\$1,200	
Lobster Rolls	\$15 per serving	120 servings	\$1,800	
<b>Desserts:</b>				
Soft Serve Cones	\$8 per cone	120 pieces	\$960	Served from the 'Scoops Ahoy' decorated booth
Key Lime Tartlet	\$10 per piece	120 servings	\$1,200	
Crispy Caramel Gems	\$8 per piece	120 pieces	\$960	
Mirror Balls	\$8 per piece	120 pieces	\$960	

**GIFT BAGS**

Item	Vendor/Store	Price	# of Items	Link	Total
Branded Fanny Packs	CustomInk	\$8.80/unit	120	<a href="https://www.customink.com/products/bags/fanny-packs/anywhere-adjustable-fanny-pack/1183400?adgroupid=115481736697&amp;creative=497749803559&amp;dskeywordid=43700060733532505&amp;gclid=Cj0KCQiAgJa6BhCOARIsAMiL7V89tcXL-KbEfR1oFLxSwmzYZWcSqql8bLctLIAOYVaGONy1Cp64Y0aAnpzEALw_wcB&amp;locationid=9007729&amp;network=g&amp;targetid=kwd-2287438449">https://www.customink.com/products/bags/fanny-packs/anywhere-adjustable-fanny-pack/1183400?adgroupid=115481736697&amp;creative=497749803559&amp;dskeywordid=43700060733532505&amp;gclid=Cj0KCQiAgJa6BhCOARIsAMiL7V89tcXL-KbEfR1oFLxSwmzYZWcSqql8bLctLIAOYVaGONy1Cp64Y0aAnpzEALw_wcB&amp;locationid=9007729&amp;network=g&amp;targetid=kwd-2287438449</a>	\$1,056.00
Premiere Episode Poster (18x24)	Netflix x Butcher Billy	\$20/unit	120	<a href="https://www.netflix.shop/collections/stranger-things/products/stranger-things-x-butcher-billy-the-piggyback-poster-18x24">https://www.netflix.shop/collections/stranger-things/products/stranger-things-x-butcher-billy-the-piggyback-poster-18x24</a>	\$2,400
Stranger Things Ring	Netflix Shop	\$72.95/unit	120	<a href="https://www.netflix.shop/products/stranger-things-title-ring?variant=43434017620015&amp;country=US&amp;currency=USD&amp;utm_medium=product_sync&amp;utm_source=google&amp;utm_content=sag_organic&amp;utm_campaign=sag_organic&amp;gad_source=1&amp;gclid=CjwKCAiAmMC6BhA6EiwAdN5iLbavEzZKEe3MyLQz1OudhnQuWA0V4q_3LaiSR-4EQiFpD3V9jq2LRoCe2MQAvD_BwE">https://www.netflix.shop/products/stranger-things-title-ring?variant=43434017620015&amp;country=US&amp;currency=USD&amp;utm_medium=product_sync&amp;utm_source=google&amp;utm_content=sag_organic&amp;utm_campaign=sag_organic&amp;gad_source=1&amp;gclid=CjwKCAiAmMC6BhA6EiwAdN5iLbavEzZKEe3MyLQz1OudhnQuWA0V4q_3LaiSR-4EQiFpD3V9jq2LRoCe2MQAvD_BwE</a>	\$8,754.00
Custom Disposable Cameras	Brilliant Promos	\$23.81/unit	100	<a href="https://www.brilliantpromos.com/ap/Custom-Disposable-Camera-553988115?gad_source=1&amp;gclid=Cj0KCQiAi_G5BhDXARIsAN5SX7qbhrAb9DKgPaCp9kUpDc1jSIH2RZSScYhb3fAd8KmbcMhSBITKRdQaAnfiEALw_wcB">https://www.brilliantpromos.com/ap/Custom-Disposable-Camera-553988115?gad_source=1&amp;gclid=Cj0KCQiAi_G5BhDXARIsAN5SX7qbhrAb9DKgPaCp9kUpDc1jSIH2RZSScYhb3fAd8KmbcMhSBITKRdQaAnfiEALw_wcB</a>	\$2,381
Custom D&D Dice	Roll 4 Initiative	20.25/set	120	<a href="https://role4initiative.com/pages/custom-dice">https://role4initiative.com/pages/custom-dice</a>	\$2,430.00
					<b>\$17,021.00</b>

**PRESS KIT**

Item	Vendor/Store	Price	# of Items	Link	Total
Branded Fanny Packs	CustomInk	\$8.80/unit	40	<a href="https://www.customink.com/products/bags/fanny-packs/anywhere-adjustable-fanny-pack/1183400?adgroupid=115481736697&amp;creative=497749803559&amp;dskeywordid=43700060733532505&amp;gclid=Cj0KCQiAgJa6BhCOARIsAMiL7V89tcXL-KbEfR1oFLxSwmzYZWcSqql8bLctLIAOYVaGONy1Cp64Y0aAnpzEALw_wcB&amp;locationid=9007729&amp;network=g&amp;targetid=kwd-2287438449">https://www.customink.com/products/bags/fanny-packs/anywhere-adjustable-fanny-pack/1183400?adgroupid=115481736697&amp;creative=497749803559&amp;dskeywordid=43700060733532505&amp;gclid=Cj0KCQiAgJa6BhCOARIsAMiL7V89tcXL-KbEfR1oFLxSwmzYZWcSqql8bLctLIAOYVaGONy1Cp64Y0aAnpzEALw_wcB&amp;locationid=9007729&amp;network=g&amp;targetid=kwd-2287438449</a>	\$352.00
Enamel Pin	<a href="http://www.enamelpins.com">www.enamelpins.com</a>	\$3.63/unit	40	<a href="https://www.enamelpins.com/us/">https://www.enamelpins.com/us/</a>	\$191.00
Media Kit Flash Drive	CustomInk	\$14.14/unit	40	<a href="https://www.customink.com/products/technology/tech-accessories/rotate-usb-flash-drive-4gb/284500?PK=284502">https://www.customink.com/products/technology/tech-accessories/rotate-usb-flash-drive-4gb/284500?PK=284502</a>	\$565.60
		<b>\$26.57/unit per Press Kit</b>			<b>\$1,108.60</b>

**DECOR/RECEPTION**

Item	Vendor/Store	Price	# of Items	Link	Total Costs	Notes
Retro Arcade Game Rentals	Extraordinary	\$1000/unit	3	<a href="https://bookextraordinary.com/games/classic-arcade-game-rental/">https://bookextraordinary.com/games/classic-arcade-game-rental/</a>	\$3,000	
Scoops Ahoy Custom Decor	Extraordinary	\$15,000	n/a	<a href="https://bookextraordinary.com/event-design/">https://bookextraordinary.com/event-design/</a>	\$15,000	
Photography	Erica Camille	\$400/Hour	n/a	<a href="https://ericacamilleproductions.com/blog/pricing/">https://ericacamilleproductions.com/blog/pricing/</a>		
Hightop Tablecloth	A1 Party & Tent Rentals	\$36/unit (daily)	8	<a href="https://a1partynyc.com/rentals/spandex-linen-tablecloth-rentel/black-span-dex-tablecloth-to-fit-30-round-hi-top-42-high/">https://a1partynyc.com/rentals/spandex-linen-tablecloth-rentel/black-span-dex-tablecloth-to-fit-30-round-hi-top-42-high/</a>	\$288	Ordering 2 extra in case of spills
Step & Repeat	<a href="http://StepRepeat.com">StepRepeat.com</a>	\$3,524.00	1	<a href="https://www.steprepeat.com/product/30x10-seg-system/">https://www.steprepeat.com/product/30x10-seg-system/</a>	\$3,524.00	
DJ	DJ Dan Fudim	\$400/hour	4hrs	<a href="https://www.djdanfudim.com/">https://www.djdanfudim.com/</a>	\$1,600	
Upside Down Custom Entrance	Extraordinary	\$10,000	n/a	<a href="https://bookextraordinary.com/event-design/">https://bookextraordinary.com/event-design/</a>	\$10,000	
Red Carpet Rental	New York Sublime Events	\$335.00	1	<a href="https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/">https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/</a>	\$335.00	40ft. long, 5ft wide
Centerpiece Vase	Etsy	\$32/each	6	<a href="https://www.etsy.com/listing/754068599/cassette-tape-centerpiece-origina!/?click_key=7591cdba5bda21fb55a99634e150d5524a848a8d%3A754068599&amp;click_sum=68749493&amp;external=1&amp;rec_type=ss&amp;ref=pla_similar_listing_top-8">https://www.etsy.com/listing/754068599/cassette-tape-centerpiece-origina!/?click_key=7591cdba5bda21fb55a99634e150d5524a848a8d%3A754068599&amp;click_sum=68749493&amp;external=1&amp;rec_type=ss&amp;ref=pla_similar_listing_top-8</a>	\$192.00	Red lights
Velvet ropes (red carpet)	New York Sublime Events	\$12.00/each	5	<a href="https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/">https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/</a>	\$60.00	Red, 8ft long
Floral centerpiece arrangement	Ode a la Rose	\$75/each	6	<a href="https://www.odealarose.com/mixed-centerpiece-collection">https://www.odealarose.com/mixed-centerpiece-collection</a>	\$450.00	Aria Cocktail arrangement: fits 4x3 square or circular vase. Design stands approximately 6-7in tall.
Traditional Rope Stanchion Ball Top	New York Sublime Events	\$19.00/Each	7	<a href="https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/">https://newyorksublimeevents.com/red-carpet--stanchions--velvet-ropes-rental.html#/</a>	\$133	Dome Base Height: 39" Weight: 20lbs
Photo booth	Majestic Photobooth	\$4,500/6hrs	1	<a href="https://www.majesticphotobooth.com/">https://www.majesticphotobooth.com/</a>	\$4,500.00	
					<b>\$39,082</b>	

**DECOR/RECEPTION**

Item	Vendor/Store	Price	# of Items	Link	Total Costs	Notes
Etched branded glass	Executive Advertising	\$7.68/unit	144	<a href="https://www.executiveadvertising.com/promotional-8-oz-executive-on-the-rocks-bar-glass-with-deep-etching-315661/?decoration=sample&amp;utm_source=google&amp;utm_medium=cpc&amp;utm_campaign=Shopping%20Campaign%20L3&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLTvKc3D7fvU7Mwoer79R2pkc3SV2VK0FSR7L_s6drq4-V2AJFpSuhoCOAcQAvD_BwE">https://www.executiveadvertising.com/promotional-8-oz-executive-on-the-rocks-bar-glass-with-deep-etching-315661/?decoration=sample&amp;utm_source=google&amp;utm_medium=cpc&amp;utm_campaign=Shopping%20Campaign%20L3&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLTvKc3D7fvU7Mwoer79R2pkc3SV2VK0FSR7L_s6drq4-V2AJFpSuhoCOAcQAvD_BwE</a>	\$1,105.92	
Embossed custom napkins	<a href="http://customnapkinsnow.com">customnapkinsnow.com</a>	\$90.00	250	<a href="https://www.customnapkinsnow.com/product/debossed-napkins/beverage-debossed-napkins?id=SCR716F2-customnapkinsnow&amp;smp=true&amp;p=0.01&amp;var=11&amp;title=Custom%20Logo%20Cocktail%20Napkins%20Bulk&amp;gad_source=4&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLWPSza65V9B4vFEgLLbw_AH4HjVKMLgbYIRJ0pXScOBIP3vrae12xoCiWkQAvD_BwE">https://www.customnapkinsnow.com/product/debossed-napkins/beverage-debossed-napkins?id=SCR716F2-customnapkinsnow&amp;smp=true&amp;p=0.01&amp;var=11&amp;title=Custom%20Logo%20Cocktail%20Napkins%20Bulk&amp;gad_source=4&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLWPSza65V9B4vFEgLLbw_AH4HjVKMLgbYIRJ0pXScOBIP3vrae12xoCiWkQAvD_BwE</a>	\$90.00	
Floor Standing Sign Holder	Uline	\$60/each	6	<a href="https://www.uline.com/Product/Detail/H-5713C/Retail-Signs/Floor-Standing-Sign-Holder-Single-Tier-22-x-28-Chrome?pricode=WA9920&amp;gadtype=pla&amp;id=H-5713C&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLfq2_heUloqYEaEnGzTCr942B3J24dzilK9os87CxxqQG0FFG1LT4hoCej0QAvD_BwE">https://www.uline.com/Product/Detail/H-5713C/Retail-Signs/Floor-Standing-Sign-Holder-Single-Tier-22-x-28-Chrome?pricode=WA9920&amp;gadtype=pla&amp;id=H-5713C&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLfq2_heUloqYEaEnGzTCr942B3J24dzilK9os87CxxqQG0FFG1LT4hoCej0QAvD_BwE</a>	\$360	Silver; Double-sided frames accept posters and signs up to 3/16" thick
Custom Signage	GotPrint	n/a	6	<a href="https://www.gotprint.com/products/large-format-posters/order?size=311&amp;paper=16&amp;color=1&amp;quantity=1&amp;persist=true&amp;vendorId=1030&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLThENok-dknRrTRlAsjsEh97koO6KLzCoQkvQhtaAE2WHA0l_nqua5RoCgXkQAvD_BwE">https://www.gotprint.com/products/large-format-posters/order?size=311&amp;paper=16&amp;color=1&amp;quantity=1&amp;persist=true&amp;vendorId=1030&amp;gad_source=1&amp;qclid=CjwKCAiAmMC6BhA6EiwAdN5iLThENok-dknRrTRlAsjsEh97koO6KLzCoQkvQhtaAE2WHA0l_nqua5RoCgXkQAvD_BwE</a>	\$83.10	22x28"
Invitations	Zazzle	0.95/each	150	<a href="https://www.zazzle.com/5x7_invitation_custom_print-256155983873709938?srsId=AfmBOoqa3aUSiBR7E4ca5FJLzIT0nPb88b2YF7zdzrwyROdbG-tYe-XQsj0">https://www.zazzle.com/5x7_invitation_custom_print-256155983873709938?srsId=AfmBOoqa3aUSiBR7E4ca5FJLzIT0nPb88b2YF7zdzrwyROdbG-tYe-XQsj0</a>	\$142.50	5x7 invitation custom print
Custom Cookies	Funny Face Bakery	n/a	200	<a href="https://funnyfacebakery.com/">https://funnyfacebakery.com/</a>	\$4,000.00	
Menu standing sign	Zazzle	\$7/each	10	<a href="https://www.zazzle.com/pd/spp/pt-taylorcorp_pedestalsign?style=4x6">https://www.zazzle.com/pd/spp/pt-taylorcorp_pedestalsign?style=4x6</a>	\$70.00	4x6 standing sign
<b>Total:</b>					<b>\$5,851.52</b>	

Emma Morrison, Natalie Gillum,  
Ben Zuckerman, Elizabeth Hopper, Campbell Reck

## **Stranger Things 5 Premiere**

**Wednesday, May 14, 2025**

### Venue Locations

#### Event - Lincoln Center, NYC

Red Carpet	Och Foyer + Morgan Stanley Lobby	Alice Tully Hall 1941 Broadway, New York, NY 10023
Screening	Stanley H. Kaplan Penthouse	Samuel B. & David Rose Building 165 W 65th Street, New York, NY 10023
Reception	Stanley H. Kaplan Penthouse	Samuel B. & David Rose Building 165 W 65th Street, New York, NY 10023

### Hotels

Hotel (talent)	Mandarin Oriental, New York	80 Columbus Cir, New York, NY 10023
Hotel (staff)	The Empire Hotel	The Empire Hotel 44 W 63rd St, New York, NY, 10023

## Run of Show

### **ARRIVAL INSTRUCTIONS**

#### EVENT STAFF:

Staff will be crossing the street from the Empire Hotel (44 W 63rd St., New York, NY 10023) to the Lincoln Center Complex.

#### TALENT/VIPS:

Blacklane Car service escorts guests from their hotel at the Mandarin Oriental (NYC) to Alice Tully Hall (1941 Broadway, New York, NY). Parking in 160 W 66th St, New York, NY 10023 if needed due to traffic.

#### MEDIA:

Arrive at 4:30pm.

Responsible for their own arrival. Can be dropped off in front of Alice Tully Hall (1941 Broadway, New York, NY). If they drive, they may choose to park in 160 W 66th St, New York, NY 10023.

	All Staff
	Event Agency
	Vendor(s)
	Lincoln Center Staff
	Media
	Talent

DATE	TIME	DESCRIPTION	RESPONSIBLE
Wed, May 14, 2025	8:00am	<b>Round 1 Stellar Event Agency Staff Arrival:</b> Transition Team (Betty Faulkner, Inez James, August Lopez, Rebecca Isle), Monique Goodwin, Elizabeth Hopper, Natalie Gillum, Campbell Reck, Emma Morrison, Ben Zuckerman	Stellar Event Staff: Elizabeth Hopper, Natalie Gillum, Campbell Reck, Emma Morrison, Ben Zuckerman, Lincoln Center (Byron Anthony), Transition Team, Monique Goodwin

DATE	TIME	DESCRIPTION	RESPONSIBLE
		Ben Zuckerman to check in with Lincoln Center (POC: Byron Anthony) prior to vendor arrival. Monique Goodwin arrives with items shipped to Stellar Event offices (listed on shipping/creative tracker)  Emma Morrison (Stellar Event Agency Staff assigned to Décor): arrives with the unassembled Step & Repeat.	Stellar Event Staff: Monique Goodwin, Ben Zuckerman, Emma Morrison, Lincoln Center (Byron Anthony),
	8:30am	Load in for décor Vendors in front of Alice Tully Hall & Samuel B. & David Rose Building.  Parking in 160 W 66th St, New York, NY 10023 if needed due to traffic.	Extraordinary (Chris Meyer), Majestic Photobooth (Lauren Henslee), A1 Party & Tent Rentals (Michael Shannon)
	9:00am	Vendor setup begins in all spaces (Och Foyer/Morgan Stanley Lobby: red carpet, and Kaplan Penthouse: screening area, and reception).	Extraordinary
	9:00am	Events Agency Responsible for setting up: Step & Repeat, and tablecloths	Stellar Event Staff (POC: Emma Morrison), A1 Party & Tent Rentals (Michael Shannon)
	11:30am	AV team soundcheck and lighting setup in Och Foyer/Morgan Stanley Lobby.	Lincoln Center Lighting & AV Staff
	12:30pm	AV team transitions to work on soundcheck and lighting setup in Kaplan Penthouse.	Lincoln Center Lighting & AV Staff
	1:00pm	Lunch Break	ALL
	1:45pm	Catering staff arrives for load-in and setup.  Drop-off the catering equipment in front of Alice Tully Hall & Samuel B. & David Rose Building.  Parking in 160 W 66th St, New York, NY 10023 if needed due to traffic.	CxRA (Tim McLaughlin), Stellar Event Staff (POC: Natalie Gillum)

DATE	TIME	DESCRIPTION	RESPONSIBLE
	2:30pm	Catering team begins reception area setup in Kaplan Penthouse.	CxRA (Tim McLaughlin), Stellar Event Staff (POC: Natalie Gillum)
	3:45pm	Security staff arrives to check in with Joe Clark (Event planning agency).	Security Staff (Jermaine McLean), Stellar Event Staff (POC: Joe Clark)
	4:00pm	Security team briefing at entrance of Alice Tully Hall.	Security Staff (Jermaine McLean)
	4:00pm	All remaining Event Agency Staff arrive.	Stellar Event Staff
	4:15pm	Security transitions for team briefing at entrance of David Rose Building.	Security Staff (Jermaine McLean)
	4:30pm	Press & Media are welcomed to Och Foyer/Morgan Stanley Lobby and given their press kits by Abigail Ferrell.	Stellar Event Staff POC: Tyler Wells
	4:45pm	Press & Media setup for the arrival of the guests.	Press/Media, Stellar Event Staff POC: Tyler Wells
	4:45pm	Stellar Event Agency Staff have a short meeting and final walkthrough with Lincoln Center Rep: Byron Anthony.	Stellar Event Staff, Lincoln Center (Byron Anthony)
	5:15pm	Guest Arrival & Check-In for red carpet in the Och Foyer + Morgan Stanley Lobby.  Car service will drop off talent in front of the entrance to Alice Tully Hall (1941 Broadway, New York, NY). Talent/VIPs will be coming from the Mandarin Oriental, NY via Blacklane car service.	Stellar Event Staff, Talent, Security Staff, Blacklane Car Service (POC: Chris King)
	5:15pm	Event Staff assigned to Talent will meet and guide them as they arrive.  Security screens tickets or guest list verification during arrival	Stellar Event Staff, Talent, Security Staff (Jermaine McLean)

DATE	TIME	DESCRIPTION	RESPONSIBLE
	5:30pm	<p>Media outlets conduct scheduled interviews with the cast and creative team. (Stellar Event Staff Assign. - Tyler Wells)</p> <p>Photographers capture red carpet arrivals in Och Foyer + Morgan Stanley Lobby.</p> <p>Non-media attendees ushered through the venue to avoid congestion.</p>	<p>Press/Media, Stellar Event Staff (Tyler Wells), Photography: Erica Camille, Guests, Talent</p>
	7:00pm	<p>Screening Check-In &amp; Transition</p> <p>Guests escorted from Och Foyer + Morgan Stanley Lobby to screening area in the Stanley H. Kaplan Penthouse. Security travels with guests.</p> <p>Media/Press begin cleanup and departure.</p>	<p>Press/Media, Stellar Event Staff (Tyler Wells, Katie Link), Photography: Erica Camille, Guests, Talent, Security Staff (Jermaine McLean)</p>
	7:15pm	<p>Venue Doors Open</p> <p>Guests are directed to their seats in the screening space within the Stanley H. Kaplan Penthouse.</p> <p>Gift bags setup and pre-placed on each seat.</p> <p>QR codes for interactive programs provided at entry.</p>	<p>Stellar Event Staff, Guests, Talent</p>
	7:30pm	<p>Opening Remarks</p> <p>Lincoln Center representative welcomes attendees.</p> <p>Netflix executive introduces the event and the creators.</p>	<p>Stellar Event Staff, Photography: Erica Camille, Guests, Talent, Lincoln Center Rep: Byron Anthony</p>
	7:45pm	<p>Cast &amp; Crew Introduction</p> <p>Creators (e.g., the Duffer Brothers) speak briefly.</p> <p>Lead cast (e.g., Millie Bobby Brown, Finn Wolfhard) address the audience with anecdotes.</p>	<p>Stellar Event Staff, Photography: Erica Camille, Guests, Talent, Lincoln Center Rep: Byron Anthony</p>
	8:00pm	<p>Screening of Episode 1 Begins</p> <p>Screening of the first episode (runtime: ~50 minutes).</p>	<p>Stellar Event Staff, Guests, Talent</p>

DATE	TIME	DESCRIPTION	RESPONSIBLE
	8:00pm	During screening, catering team finalizes the reception area transformation.  DJ arrives and begins setup.	CxRA (POC: Tim McLaughlin), DJ Dan Fudim
	8:30pm	Warm & iced food is set out by catering.	CxRA (POC: Tim McLaughlin)
	8:50pm	Screening ends and guests are escorted by Agency staff to the reception section of the Stanley H. Kaplan Penthouse.  Activities: <ul style="list-style-type: none"> <li>• Open bar and themed food stations.</li> <li>• DJ or ambient music to create a celebratory atmosphere.</li> <li>• Cast and crew mingle with VIPs and fans.</li> </ul>	Stellar Event Staff, Guests, Talent, Photography: Erica Camille, DJ, CxRA (POC: Tim McLaughlin)
	11:00pm	Event Concludes  Guests escorted to exits by event staff.  Security assists with guests leaving the building along with Stellar Event Staff.  Transportation arranged for cast and VIPs back to the Mandarin Oriental, NY. Cars will be picking up talent in front of the Samuel B. & David Rose Building.	Stellar Event Staff, Photography: Erica Camille, Guests, Talent, Security Staff (Jermaine McLean), CxRA (POC: Tim McLaughlin), Blacklane car service (POC: Chris King)
	11:20pm	Décor vendors arrive for teardown.	All décor vendors
	11:30pm	Vendor Teardown Begins <ul style="list-style-type: none"> <li>• Red carpet and reception space teardown.</li> <li>• Final cleaning and clearing of event spaces.</li> </ul> Stellar Event Staff assists with teardown, and is responsible for step & repeat and tablecloth teardown/packing.  Pack up in front of Alice Tully Hall & Samuel B. & David Rose Building.  Parking in 160 W 66th St, New York, NY 10023 if needed due to traffic.	Stellar Event Staff, CxRA (POC: Tim McLaughlin), All décor vendors
Thurs. May 15, 2025	1:00am	Event Spaces Cleared. All vendors and event staff depart.	ALL

## Creative/Shipping Tracker

CR #	CREATIVE REQUEST	NOTES	DELIVERY ADDRESS/DATE	STATUS
Item #: GOR1302	Custom Disposable Cameras	Brilliant Promos Product ID:553988115 Item #: GOR1302	Est. Delivery – May 1, 2025 (Deliver to Stellar Events Office)	Shipped
	Step & Repeat	30×10 SEG Banner System	TBD (Deliver to Stellar Events Office)	
	Branded Fanny Packs	CustomInk	TBD (Deliver to Stellar Events Office)	
	Press Kit Flash Drive	CustomInk	TBD (Deliver to Stellar Events Office)	
	Enamel Pin	<a href="http://www.enamelpins.com">www.enamelpins.com</a>	TBD (Deliver to Stellar Events Office)	
	Premiere Episode Poster (18x24)	Netflix x Butcher Billy	TBD (Deliver to Stellar Events Office)	
	Stranger Things Rings	Netflix Shop	TBD (Deliver to Stellar Events Office)	
	Centerpiece Vase	Etsy Seller/Shop: <a href="https://www.etsy.com/shop/BreakTheRecord">BreakTheRecord</a>	TBD (Deliver to Stellar Events Office)	
	Custom D&D Dice	Roll 4 Initiative	TBD (Deliver to Stellar Events Office)	
	Etched branded glass	Executive Advertising	TBD (Deliver to Stellar Events Office)	
	Embossed custom napkins	<a href="http://customnapkinsnow.com">customnapkinsnow.com</a>	TBD (Deliver to Stellar Events Office)	
	Floor Standing Sign Holder	Uline: Silver; Double-sided frames accept posters and signs up to 3/16" thick	TBD (Deliver to Stellar Events Office)	
	Custom Signage	GotPrint	TBD (Deliver to Stellar Events Office)	

CR #	CREATIVE REQUEST	NOTES	DELIVERY ADDRESS/DATE	STATUS
	Invitations	Zazzle	December 15, 2024	Shipped
Order: 34568	Custom Cookies	<a href="https://funnyfacebakery.com/">https://funnyfacebakery.com/</a>	May 14, 2025 – Lincoln Center Delivery	Advanced order placed
	Menu standing sign	Zazzle: 4x6 standing sign	TBD (Deliver to Stellar Events Office)	

### Vendor List

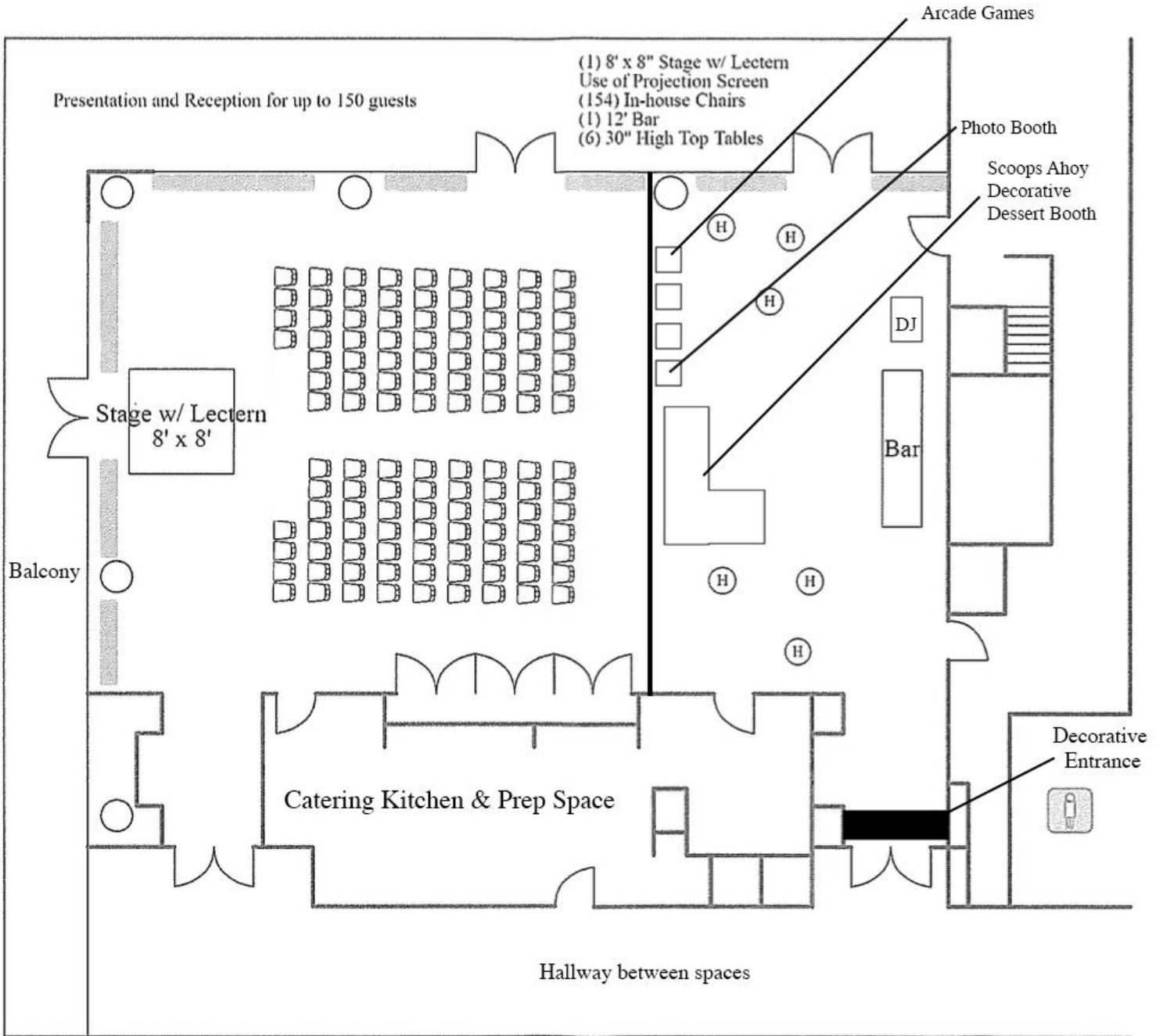
VENDOR	COMPANY	POC	NOTES	STATUS
Venue	Lincoln Center	Byron Anthony	General Management Associate	
Caterer	CxRA	Tim McLaughlin	Preferred Vendor <a href="https://cxra.com/fall-reception-menu/">https://cxra.com/fall-reception-menu/</a>	
Lighting	Lincoln Center	Byron Anthony		
A/V	Lincoln Center	Byron Anthony		
Décor & Arcade Games	Extraordinary	Chris Meyer	<a href="mailto:chris@bookextraordinary.com">chris@bookextraordinary.com</a>	
Linens	A1 Party & Tent Rentals	Michael Shannon	Operations Manager of A1 Party & Tent Rentals	
Photography	Erica Camille Photography	Erica Camille	<a href="https://ericacamilleproductions.com/blog/corporate-event-photography/">https://ericacamilleproductions.com/blog/corporate-event-photography/</a>	
Car service	Blacklane	Chris King	<a href="mailto:chris.king@blacklane.com">chris.king@blacklane.com</a>	
Photobooth	Majestic Photobooth	Lauren Henslee		
Florals	Ode a la Rose	Brecken Pantalone	(646) 660-5281	
Red Carpet & Pipe/Drape	New York Sublime Events	Joeseeph Levi	718-744-8995	
Reception DJ	DJ Dan Fudim	Dan Fudim	<a href="mailto:info@DjDanFudim.com">info@DjDanFudim.com</a>	

## Staff Assignments/Contact Sheet

<b>NAME</b>	<b>AGENCY</b>	<b>ASSIGNMENT</b>	<b>CELL</b>
Elizabeth Hopper	Stellar Event Agency	Event Logistics	(410) 857-8657
Natalie Gillum	Stellar Event Agency	Event Logistics	(530) 543-7787
Campbell Reck	Stellar Event Agency	Event Runner	(210) 823-3478
Emma Morrison	Stellar Event Agency	Décor (Extraordinary, A1 Party & Tent Rentals)	(650) 734-4954
Ben Zuckerman	Stellar Event Agency	Venue (Lincoln Center – POC: Byron Anthony)	(290) 234-8632
Olivia Greer	Stellar Event Agency	Hotel/Room Block	(732) 234-8909
Katie Link	Stellar Event Agency	DJ & Photographer (DJ Dan Fudim, Erica Camille Photography)	(829) 391-9826
Susan Meadows	Stellar Event Agency	Catering (CxRA)	(821) 385-2819
Abigail Ferrell	Stellar Event Agency	Gift Bags, Press Kits	(650) 734-4954
Monique Goodwin	Stellar Event Agency	Creative/Shipping Management & Printing	(384) 231-9183
Tyler Wells	Stellar Event Agency	Press/Media	(372) 342-5544
Mary Larsen	Stellar Event Agency	Internal communications	(832) 823-8193
Betty Faulkner	Stellar Event Agency	Transitions/Floater	(829) 391-9826
Inez James	Stellar Event Agency	Transitions/Floater	(821) 385-2819
August Lopez	Stellar Event Agency	Transitions/Floater	(384) 231-9183
Rebecca Isle	Stellar Event Agency	Transitions/Floater	(372) 342-5544
Emma Matthews	Stellar Event Agency	Millie Bobby Brown	(374) 384-9374
Claire Davis	Stellar Event Agency	Finn Wolfhard	(375) 283-8364

<b>NAME</b>	<b>AGENCY</b>	<b>ASSIGNMENT</b>	<b>CELL</b>
Tony Sharp	Stellar Event Agency	Noah Schnapp	(364) 374-9836
David Brown	Stellar Event Agency	Caleb McLaughlin	(734) 384-8723
Julia Hopkins	Stellar Event Agency	Sadie Sink	(345) 823-9879
Sarah Stevens	Stellar Event Agency	Gaten Matarazzo	(220) 283-8273
Joe Ryan	Stellar Event Agency	David Harbour	(609) 932-8979
Sophie Taylor	Stellar Event Agency	Winona Ryder	(372) 342-8123
Zach Welsh	Stellar Event Agency	Natalia Dyer	(392) 394-2941
Zayn Bryan	Stellar Event Agency	Reed Hastings	(734) 293-9812
Liam Styles	Stellar Event Agency	The Duffer Brothers	(821) 492-9412
Harry Paine	Stellar Event Agency	Maya Hawke	(732) 128-3294

# Floor Plan (Reception/Screening)



**Tuesday, May 13th****FLIGHT DETAILS**

Departure Date	First	Last	Departure Airport	Airline	Flight #	Departure Time	Arrival Time	Arrival Airport	Confirmation #
13-May-24	Finn	Wolfhard	YVR-Vancouver	Air Canada	AC 548	8:30 am PST	4:59 pm EST	EWR-Newark/NYC	GYMOD3H5X
	Millie	Bobby-Brown	ATL-Atlanta	United Airlines	UA 1697	6:01 pm EST	8:24 pm EST	EWR-Newark/NYC	9WHQRCHOH
	Gaten	Matarazzo	PHL-Philadelphia	American Airlines	AA 4503	8:46 pm EST	9:45 pm EST	LGA-Queens/NYC	AHY5RFAI6

**CAR SERVICE DETAILS**

Departure Date	First	Last	Pick Up Time	Pick Up Address	Drop Off Address	Confirmation	Driver Contact	Notes
13-May-24	Caleb	McLaughlin	2:30 pm EST	Carmel, NY	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	UJS6U4U9	Juliana Batsheva - (516) 357-6175	
	Sadie	Sink	3:00 pm EST	Manhattan, NY	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	J9YH8MB8	Rahula Sionann - (917) 930-9826	
	Shawn	Levy	3:45 pm EST	New Paltz, NY	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	DQ7266ET	Ally Eldad - (718) 249-4549	
	Noah	Schnapp	4:00 pm EST	Manhattan, NY	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	TAM88B52	Olivia Calduio - (917) 297-6230	
	Finn	Wolfhard	5:05 pm EST	EWR - 3 Brewster Road, Newark NJ 07114	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	SNSZNVYV	Marinus Athena - (212) 930-0143	
	Millie	Bobby-Brown	8:30 pm EST	EWR - 3 Brewster Road, Newark NJ 07114	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	MPYY6JTT	Juliana Batsheva - (516) 357-6175	
	Gaten	Matarazzo	9:55 pm EST	LGA - 9400 Ditmars Blvd, East Elmhurst NY 11371	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	R47SXXN9M	Christopher Netta - (914) 355-6057	

**Wednesday, May 14th****CAR SERVICE DETAILS**

Departure Date	First	Last	Pick Up Time	Pick Up Address	Drop Off Address	Confirmation	Driver Contact	Notes
14-May-24	Shawn	Levy	5:00 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	HNL2W7XA	Ally Eldad - (718) 249-4549	
	Caleb	McLaughlin	6:00 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	HNFQASL5	Felix Lucius - (917) 342-4913	
	Finn	Wolfhard	6:15 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	4XWX94MD	Marinus Athena - (212) 930-0143	
	Gaten	Matarazzo	6:20 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	KVUCEUL6	Christopher Netta - (914) 355-6057	
	Sadie	Sink	6:30 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	MKH8F7MV	Rahula Sionann - (917) 930-9826	
	Noah	Schnapp	6:40 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	G3VB6E95	Olivia Calduio - (917) 297-6230	
	Millie	Bobby-Brown	6:45 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Alice Tully Hall, 1941 Broadway, New York, NY 10023	PD23TL35	Juliana Batsheva - (516) 357-6175	

**PREMIERE ENDS****CAR SERVICE DETAILS**

First	Last	Pick Up Time	Pick Up Address	Drop Off Address	Confirmation	Driver Contact	Notes
Shawn	Levy	10:30 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	New Paltz, NY	7X25CPA2	Ally Eldad - Juliana Batsheva - (516) 357-6175	
Millie	Bobby-Brown	10:45 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	LGY53GG4	Rahula Sionann - (917) 930-9826	
Sadie	Sink	10:50 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	DW58XLFJ	Christopher Netta - (914) 355-6057	
Gaten	Matarazzo	10:55 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	CXVCB9LV	Marinus Athena - (212) 930-0143	
Finn	Wolfhard	11:00 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	S2QUVX3L	Olivia Calduio - (917) 297-6230	
Noah	Schnapp	11:05 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Manhattan, NY	CXVCB9LV	Felix Lucius - (917) 342-4913	
Caleb	McLaughlin	11:10 pm EST	Stanley Kaplan Penthouse, 165 W. 65th St, New York, NY 10023	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	U3RGVYTE		

**Thursday, May 15th****FLIGHT DETAILS**

Departure Date	First	Last	Departure Airport	Airline	Flight #	Departure Time	Arrival Time	Arrival Airport	Confirmation #
15-May-24	Gaten	Matarazzo	LGA-Queens/NYC	American Airlines	AA 4405	9:30 am EST	10:45 am EST	PHL-Philadelphia	XQ423INGX
	Millie	Bobby-Brown	EWR-Newark/NYC	United Airlines	UA 1970	3:58 pm EST	6:29 pm EST	ATL-Atlanta	JAOUJPW7D
	Finn	Wolfhard	EWR-Newark/NYC	Air Canada	AC 549	6:10 pm EST	9:15 pm PST	YVR-Vancouver	5TGNKQX4L

**CAR SERVICE  
DETAILS**

<b>Departure Date</b>	<b>First</b>	<b>Last</b>	<b>Pick Up Time</b>	<b>Pick Up Address</b>	<b>Drop Off Address</b>	<b>Confirmation</b>	<b>Driver Contact</b>	<b>Notes</b>
15-May-24	Gaten	Matarazzo	7:15 am EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	LGA - 9400 Ditmars Blvd, East Elmhurst NY 11371	ZRWMW48A	Christopher Netta - (914) 355-6057	
	Sadie	Sink	9:00 am EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Manhattan, NY	66RABMQV	Rahula Sionann - (917) 930-9826	
	Caleb	McLaughlin	11:00 am EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	Carmel, NY	RZ3TRWHM	Felix Lucius - (917) 342-4913	
	Millie	Bobby-Brown	1:45 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	EWB - 3 Brewster Road, Newark NJ 07114	YLY9LBHC	Juliana Batsheva - (516) 357-6175	
	Finn	Wolfhard	2:30 pm EST	Mandarin Oriental, 80 Columbus Cir, New York, NY 10023	EWB - 3 Brewster Road, Newark NJ 07114	KNMBL7ZP	Marinus Athena - (212) 930-0143	

## Contact Sheet: Vendors

<b>VENDOR</b>	<b>COMPANY</b>	<b>POC</b>	<b>CONTACT #</b>
Venue	Lincoln Center	Byron Anthony	(212) 671-4625
Caterer	CxRA	Tim McLaughlin	(210) 900-2893
Lighting	Lincoln Center	Byron Anthony	(212) 671-4625
A/V	Lincoln Center	Byron Anthony	(212) 671-4625
Décor & Arcade Games	Extraordinary	Chris Meyer	(240) 243-6841
Linens	A1 Party & Tent Rentals	Michael Shannon	(210) 410-4455
Photography	Erica Camille Photography	Erica Camille	(210) 410-3478
Car service	Blacklane	Chris King	(212) 687-8893
Photobooth	Majestic Photobooth	Lauren Henslee	(212) 744-8995
Red Carpet & Pipe/Drape	New York Sublime Events	Joeseeph Levi	(718) 744-8995
Florals	Ode a la Rose	Brecken Pantalone	(646) 660-5281
Reception DJ	DJ Dan Fudim	Dan Fudim	(210) 660-2233
Security	Lincoln Center	Jermaine McLean	(646) 660-5281

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UPDATED: May 10, 2025

**Millie Bobby Brown**

**Netflix's Stranger Things Season 5 Premiere**

Cell: (570)-876-5342 | Email: [milliebb@netflix.com](mailto:milliebb@netflix.com)

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To: Millie Bobby Brown  
From: Campbell Reck  
Re: Netflix's Stranger Things Season 5 Premiere

Hi Millie--

We're excited to have you join us in New York for the Premiere of Netflix's Stranger Things Season 5. The enclosed includes your complete itinerary. Please review carefully and let me know if you have any questions.

Note:

- I will be your contact on the ground, and my information is listed below.
- We have arranged to cover the cost of your hotel room, tax, and any incidentals. Please remember to bring a valid form of ID.

Thanks,

Campbell Reck  
Director, Communications  
Netflix  
E: [campbell.reck@netflix.com](mailto:campbell.reck@netflix.com)  
Office: (202)-321-7374  
Cell: (570)-317-9087

**Tuesday, May 14, 2025**

**4:00 PM EST** Car arrives to take you to the airport

**Car Information:**

Blacklane

Phone: (404)-908-8723

**Confirmation: 1346789H**

**Pickup Address:**

2339 Hollow Road

Atlanta, Georgia 30304

**6:15 PM EST** Depart Hartsfield-Jackson International Airport (**ATL**) for Newark Liberty International Airport (**EWR**) on **United Airlines flight #1697**

Terminal: 3

Flight Duration: 2 hours and 15 minutes

Seat: 6A (first)

**Confirmation: 9WHQRCOHD**

**8:30 PM EST** Arrive at Newark Liberty International Airport (**EWR**). Car will be waiting at baggage claim to drive you to hotel.

**Car Information:**

Avalon Transportation

Phone: (516) 357-6175

**Confirmation: MPYY6JTT**

**Dropoff Address:**

Mandarin Oriental

80 Columbus Cir

New York, NY 10023

**Phone: 208-678-3894**

**Wednesday, May 15, 2025**

**6:30 PM EST**

Car arrives at hotel to take you to the premiere.

**Car Information:**

Avalon Transportation

Phone: (516) 357-6175

**Confirmation: PD23TL35**

**Drop Off Address:**

Alice Tully Hall

1941 Broadway

New York, NY 10023

**6:45 PM EST**

**Arrive at premiere. Campbell will greet you and walk you down the red carpet.**

**7:00 PM EST**

**Interview with Teen Vogue**

Carrie Minan: (570) - 875-2343

**7:30 PM EST**

**Campbell will direct you to your seat in the main hall.**

**8:00 PM EST**

**Campbell will direct you to the stage for short opening remarks.**

**8:50 PM EST**

**Screening ends and reception begins.**

**10:45 PM EST**

Car arrives at the premiere to take you to the hotel.

**Car Information:**

Avalon Transportation

Phone: (516) 357-6175

**Confirmation: LGY53GG4**

**Drop Off Address:**

Mandarin Oriental

80 Columbus Cir

New York, NY 10023

**Phone: 208-678-3894**

**Thursday, May 16, 2025**

**1:45 PM EST**

Car arrives to take you to the airport.

**Car Information:**

Blacklane

Phone: (516) 357-6175

**Confirmation: YLY9LBHC**

**Pickup Address:**

Mandarin Oriental

80 Columbus Cir

New York, NY 10023

**Phone: 208-678-3894**

**4:00 PM EST**

Depart Newark Liberty International Airport (**EWR**) for Hartsfield-Jackson International Airport (**ATL**) on **United Airlines flight #1970**

Terminal: 5

Flight Duration: 2 hours and 30 minutes

Seat: 9A (first)

**Confirmation: JAOUJPW7D**

**6:30 PM EST**

Arrive at Hartsfield-Jackson International Airport (**ATL**). Car will be waiting at baggage claim to drive you to your home.

**Car Information:**

Blacklane

Phone: (404)-908-8723

**Confirmation: XCGEHIT6**

**Dropoff Address:**

2339 Hollow Road

Atlanta, Georgia 30304